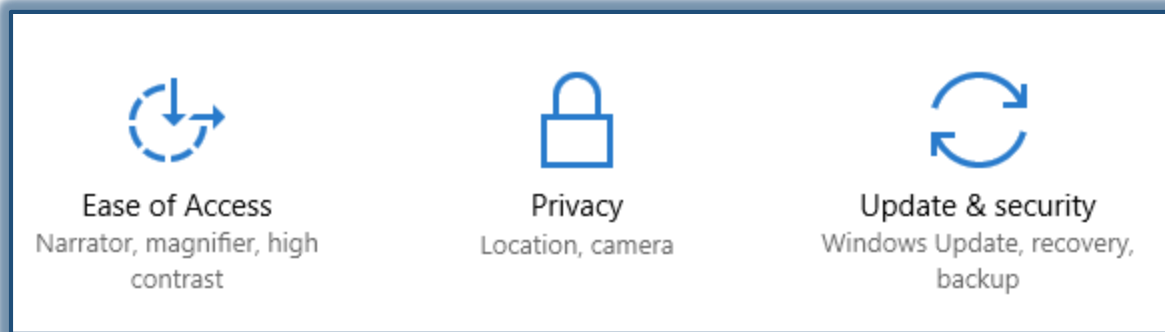


## Narrator - Text-to-Speech

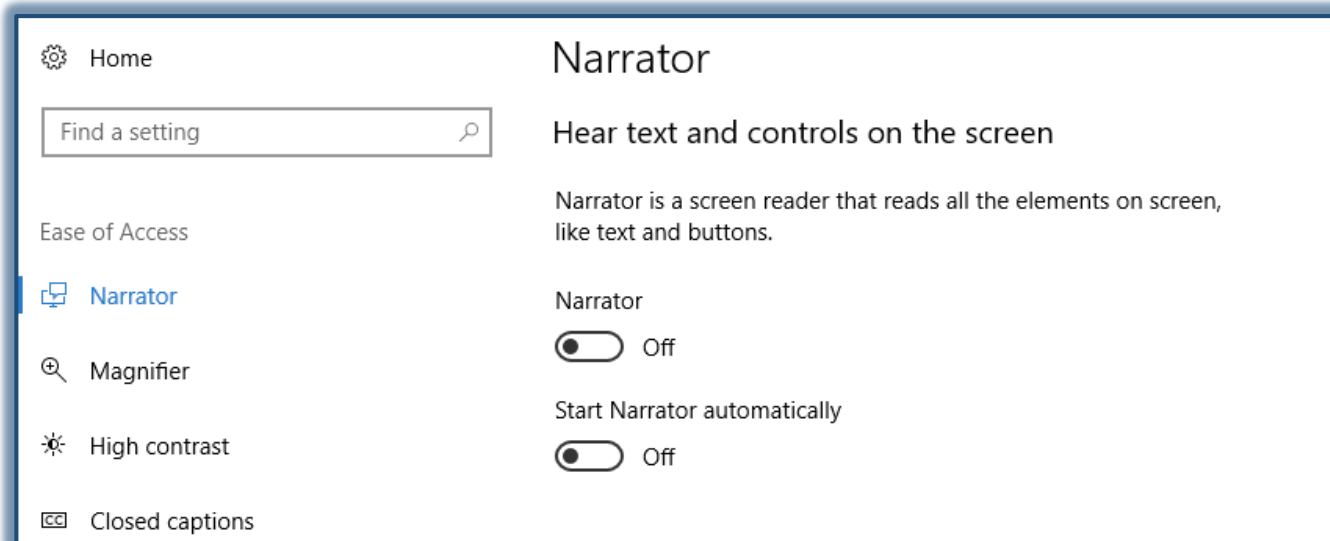
This is a basic screen reader that comes with Windows 10. It reads the text on the screen aloud and describes some events, such as an error message, that happened while the computer is being used.

### SPECIFY NARRATOR SETTINGS

- ✦ Click the **Start** button.
- ✦ Click the **Settings** icon on the left side of the **Start Menu**.
- ✦ The **Settings** window will display.
- ✦ Scroll down the page and select **Ease of Access**.



- ✦ The **Ease of Access** window will display.
- ✦ Click the **Narrator** link, if necessary.
- ✦ The **Narrator** window will display.

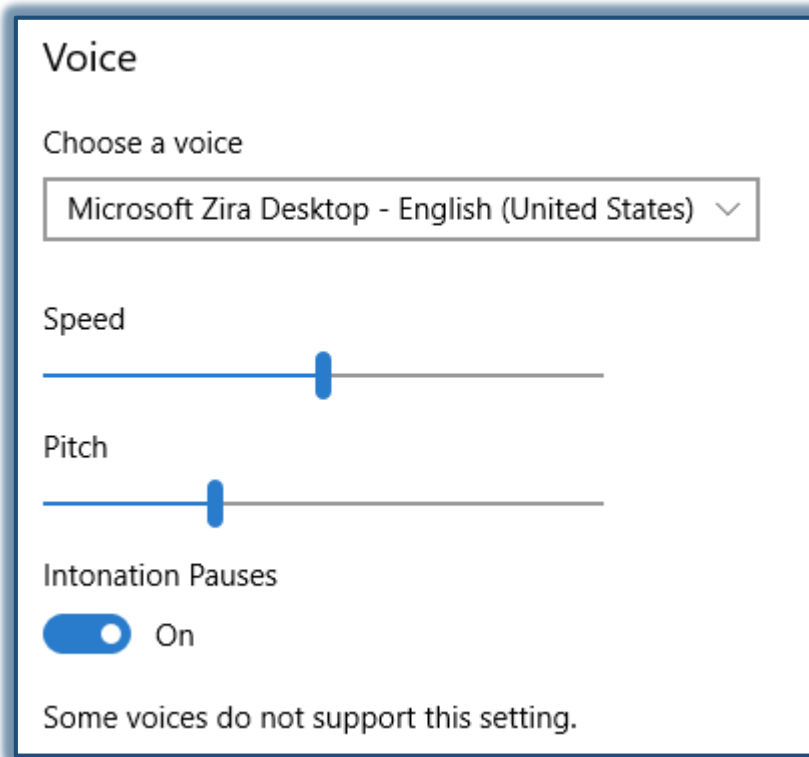


- ✦ Click the **Narrator** toggle button to turn **Narrator** on.
- ✦ Select any options

### CHANGE THE NARRATOR VOICE

- ✦ Scroll down to the **Voice** area.
- ✦ To change the voice, click the chosen voice in the **Choose a Voice** list,
- ✦ Move the slide bar to change the **Speed** for the voice.
- ✦ Move the slide bar to change the **Set Pitch** for the voice.

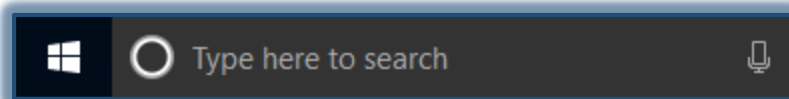
- ✧ The higher the number, the higher the pitch.
- ✧ Some people can hear a higher-pitched voice better than a lower-pitched voice.



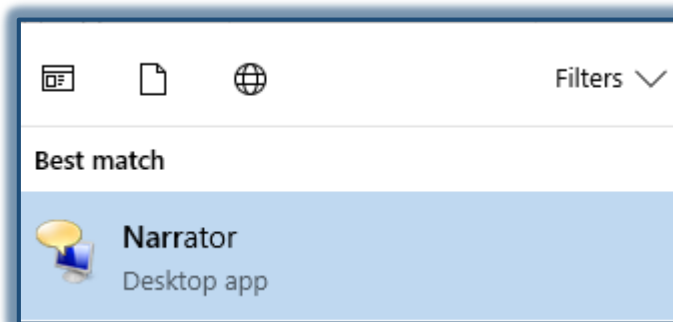
- ✧ Scroll down to make changes to the sounds that you hear.
- ✧ Scroll down to make changes to cursor and key functions while in Narrator.

#### OPEN NARRATOR

- ✧ Click the **Type here to search** area next to the **Start Menu** button.



- ✧ Input **Narrator**.
- ✧ Click the **Narrator** link at the top of the list.



- ✧ The **Microsoft Narrator** icon will appear on the Taskbar.

## WINDOWS 10 NARRATOR KEYBOARD SHORTCUTS AND THEIR FUNCTIONS

Keyboard Shortcut	Does this
Ctrl	Stop reading.
Caps Lock+M	Start reading.
Caps Lock+Page Up	Increase voice volume.
Caps Lock+Page Down	Decrease voice volume.
Caps Lock+Plus	Increase voice speed.
Caps Lock+Minus	Decrease voice speed.
Caps Lock+C	Read current date and time.
Caps Lock+D	Read item.
Caps Lock+S	Read item spelled out.
Caps Lock+V	Repeat phrase.
Caps Lock+W	Read window.
Caps Lock+H	Read document.
Caps Lock+Ctrl+U	Read current page.
Caps Lock+U	Read next page.
Caps Lock+Shift+U	Read previous page.
Caps Lock+Ctrl+I	Read current paragraph.
Caps Lock+I	Read next paragraph.
Caps Lock+Shift+I	Read previous paragraph.
Caps Lock+Ctrl+O	Read current line.
Caps Lock+O	Read next line.
Caps Lock+Shift+O	Read previous line.
Caps Lock+Ctrl+P	Read current word.
Caps Lock+P	Read next word.
Caps Lock+Shift+P	Read previous word.
Caps Lock+R	Read all items in containing area.
Caps Lock+Q	Move to last item in containing area.
Caps Lock+Y	Move to beginning of text.
Caps Lock+B	Move to end of text.
Caps Lock+J	Jump to next heading.
Caps Lock+Shift+J	Jump to previous heading.
Caps Lock+K	Jump to next table.
Caps Lock+Shift+K	Jump to previous table.
Caps Lock+L	Jump to next link.
Caps Lock+Shift+L	Jump to previous link.
Caps Lock+F3	Jump to next cell in row.
Caps Lock+Shift+F3	Jump to previous cell in row.
Caps Lock+F4	Jump to next cell in column.
Caps Lock+Shift+F4	Jump to previous cell in column.
Caps Lock+Space	Do primary action.
Caps Lock+Right Arrow	Move to next item.
Caps Lock+Left Arrow	Move to previous item.

Keyboard Shortcut	Does this
Caps Lock+Up/Down Arrow	Change view.
Caps Lock+F1	Show commands list.
Caps Lock+F2	Show commands for current item.
Caps Lock+F12	Toggle character reading.
Caps Lock+Enter	Toggle search mode.
Caps Lock+Num Lock	Toggle mouse mode.
Caps Lock+A	Change verbosity mode.
Caps Lock+Esc	Exit Narrator.
Caps Lock+Z	Lock Narrator key.
Caps Lock+G	Move Narrator cursor to system cursor.
Caps Lock+T	Move Narrator cursor to pointer.
Caps Lock+Backspace	Go back 1 item.
Caps Lock+Insert	Jump to linked item.
Caps Lock+F7	Read current column.
Caps Lock+F8	Read current row.
Caps Lock+F9	Read current column header.
Caps Lock+F10	Read current row header.
Caps Lock+F5	Read which row and column Narrator is in.
Caps Lock+F6	Jump to table cell.
Caps Lock+Shift+F6	Jump to cell contents.
Caps Lock+Ctrl+Left Arrow	Navigate to parent.
Caps Lock+Ctrl+Down Arrow	Navigate to next sibling.
Caps Lock+Ctrl+Up Arrow	Navigate to previous sibling.