

AdvisorTools-Check for Financial Holds

This area is used to check for any holds a student may have that might prevent them from registering for a semester.

- ✚ In the **Advisee List**, click on the student's name.
- ✚ The **Advisee Details** window will display.
- ✚ In the middle of the page a list of holds will appear (see illustration below).

Holds		
Code	Type	Begin Date
☐ BUWO	Bus. Office/Written Off -- Absolute Hold Grades	09/30/2013
☐ BUWO	Bus. Office/Written Off -- Absolute Hold Transcripts	09/30/2013

- ✚ To display additional information about the hold, click the plus (+) sign on the left side of the hold.
- ✚ Click the **Advisee Roster** link to return to the search window.