

Advisor Tools-Course History

This area shows the student's education records and examination scores.

- ✚ In the **Advisee List**, click the student's name for which the grades are to be checked.
- ✚ The **Advisee Details** window will display.
- ✚ Under **Academic Records**, click the **Course History** link.

Tools and Information	
Academic Records	Financial Aid
Academic History	Financial Aid Awards
Course History	Missing/Received Documents
GPA Projection	Financial Aid Dashboard
Grade Report	
Unofficial Transcript	Registration
	Add/Drop Courses
Advising	Student Schedule
Email Addresses	Advanced Course Search
Degree Audit	Quick Reference Course Search
Degree Audit (Excel)	

- ✚ The **Course History Detail** window will display.
- ✚ All the grades for the selected student will display.
- ✚ Click the **Advisee Details** link to return to the list of tools and information.
 - ★ It is **not a good idea** to use the **Back** button in the **Browser** window.
 - ★ Clicking the **Back** button may return you to the **My Siena Home** page.
 - ★ You should always use the links at the top of the window as shown in the illustration.

Advising Tools
Set Options
Advisee Roster > Advisee Details > Academic History