

Advisor Tools-Grant and Revoke Registration Clearance

This area is used to decide whether or not to let a student enroll for courses.

- ✦ Click the **Advisee Status** list arrow.
- ✦ Select either **Currently Registered** or **Not Registered** from the list.
- ✦ Click the **Search** button.
- ✦ Once the advisee list has been generated, click the button for the student under the Registration Clearance column. This is a toggle button that will either grant or remove Registration Clearance.