** CHANGE PASSWORD IN MY SIENA 

While in My Siena, it is possible to change your password and other personal information.

** Open your Internet browser window and go to the Siena Heights University web page (www.sienaheights.edu).

** Click the My Siena link in the top frame of the window (see illustration below).

** The My Siena page may display instead of the Siena Home Page when you open the browser window.

** If this happens, you don’t have to click the My Siena link.

** The My Siena page should display.

** Input your Username and Password in the appropriate boxes (see illustration below).

** Click the Login button.

** Log into My Siena.

** CHANGE PASSWORD

** Click the Change Password link (see illustration below).

** The Change Password window will display (see illustration below).

** In the Username box, input the username that was assigned to you when you enrolled at Siena.
In the Old Password box, input your Student ID or the new password that you created earlier.

In the New Password box, input a new password.

In the Confirm New Password box, input the new password again.

Click the Change Password button.

The new password will be used the next time you log into the Windows Network and My Siena.