CONTENT AREA MODES

This area enables the moderators and participants to exchange information with others using the features listed in the table below. These features share space in the Content Area. Each one represents a mode. It is only possible to see the content of one mode at a time.

<table>
<thead>
<tr>
<th>Feature</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whiteboard</td>
<td>This feature is used to share presentations and drawings with other session participants. This mode is persistent, which means it will still be available when you move to a different mode and then return to the Whiteboard. This is the default mode when ClassLive is activated.</td>
</tr>
<tr>
<td>Application Sharing</td>
<td>To share individual software applications or the entire desktop with other session participants, select this feature. This mode is persistent. Which means it will still be available when you move to a different mode. Resume Sharing must be selected when returning to this mode from a different mode.</td>
</tr>
<tr>
<td>Web Tour</td>
<td>Select this option to share Web pages with others in the session. This mode is not persistent. Content for this mode will have to be reloaded each time you switch between modes.</td>
</tr>
</tbody>
</table>

SWITCH MODES

- Only certain users can switch between the different modes.
- When modes are switched, everyone in the session is switched to that mode.
  - **Moderators** can switch between all modes.
  - **Participants with Application Sharing** permission can switch to Application Sharing mode and back to Whiteboard mode.
  - **Participants with Web Tour** permission can switch to Web Tour and back to Whiteboard mode.
  - **Participants who have only Whiteboard** permission are not able to switch to Whiteboard mode from Application Sharing or Web Tour. This prevents Participants from inadvertently switching modes during someone else’s Web Tour or Application Sharing presentation.
- To switch modes, Participants can do one of the following.
  - Click on the button on the Collaboration Toolbar with the desired mode (see the illustrations in the table above).
Select the desired mode from the **View Menu** (see illustration on previous page).

Use the keyboard shortcut associated with the desired mode.

- **Whiteboard Mode** – **Windows**: (Ctrl + Alt + W)  
  **Mac**: (Command-Option-W)

- **Application Sharing Mode** – **Windows**: Ctrl + Alt + A  
  **Mac**: (Command-Option-S)

- **Web Tour Mode** – **Windows**: Ctrl + Alt + U  
  **Mac**: (Command-Option-U)