

Exam-Multiple Choice Questions

This type of question can be auto-graded. When the student takes the test or quiz, the score automatically appears in the Gradebook.

- Click the **Author** tab.
- Click the **Week** in the **Navigation Tree** where the quiz or test is located.
- Click the **Exam** into which the questions are to be added.
- The **Exam** window will display (see illustration below).

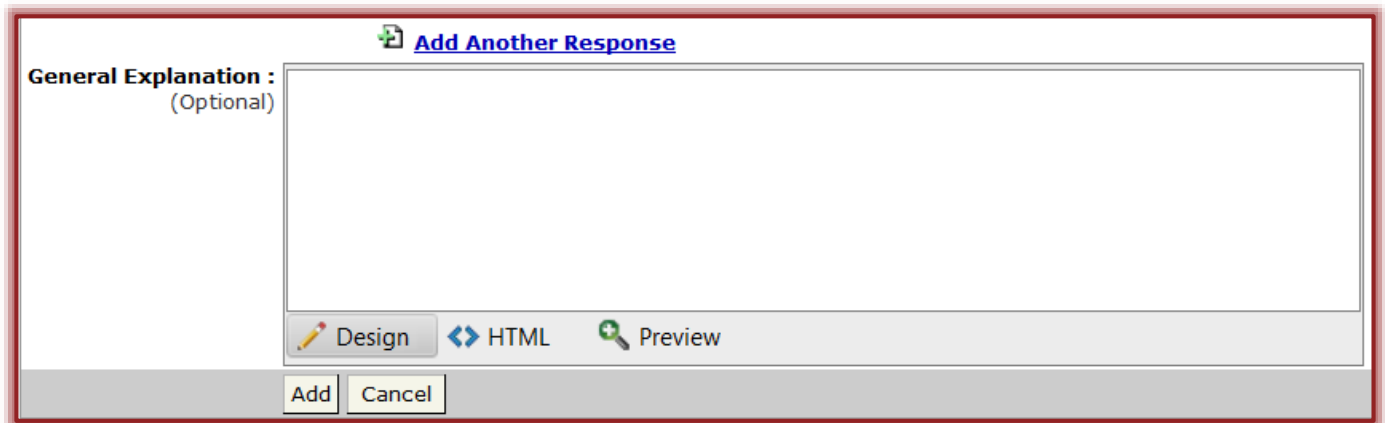
The screenshot shows the 'Week 2: Week 2 - Quiz 2' assessment editor. At the top, there are tabs for 'Content', 'Toolbox', and 'Test Banks'. Below the tabs, there is a section for 'Title & Introductory Text' with an 'Edit' link. The 'Page' section shows 'Page: 1 2' with links for 'Edit Page 1', 'Delete Page 1', and 'Add New Page'. On the right side, there are links for 'Preview Exam', 'Preview Graded Exam', and 'Exam Statistics'. At the bottom, there is a dropdown menu for 'Add: New True/False Question' and an 'Add' button.

- In the **Add** list, select **New Multiple Choice Question**.
- Click the **Add** button on the right side of the window.
- The **Add Multiple-Choice Question** window will display (see illustration below).

The screenshot shows the 'Add Multiple-Choice Question' dialog box. At the top, there are 'Add' and 'Cancel' buttons. Below the buttons, there is a 'Question' text area. Underneath the question area, there are three buttons: 'Design', 'HTML', and 'Preview'. Below the buttons, there is a 'Points' input field. Below the points field, there is a 'Correct Response' section with the instruction 'Select the number of the correct response.' Below this, there are two input fields: '1. Response' and '1. Explanation (Optional)'. Each input field has its own 'Design', 'HTML', and 'Preview' buttons.

- In the **Question** box, input the text for the question.
- In the **Points** box, specify the number of points for this question.
- In the **Response** box, input one of the possible answers for the question.

- Input an **Explanation** for the answer, if desired.
- Scroll down the page to input additional answers and explanations for the question.
- Click the option button next to the box with the correct answer.
- Scroll down to the bottom of the window to input a **General Explanation** for the question (see illustration below).



- Once the question and answers are complete, click the **Add** button. This button appears at the top and the bottom of the window.
- A question added successfully confirmation box will appear.



- Click **OK** to return to the **Exam Content Item** window.