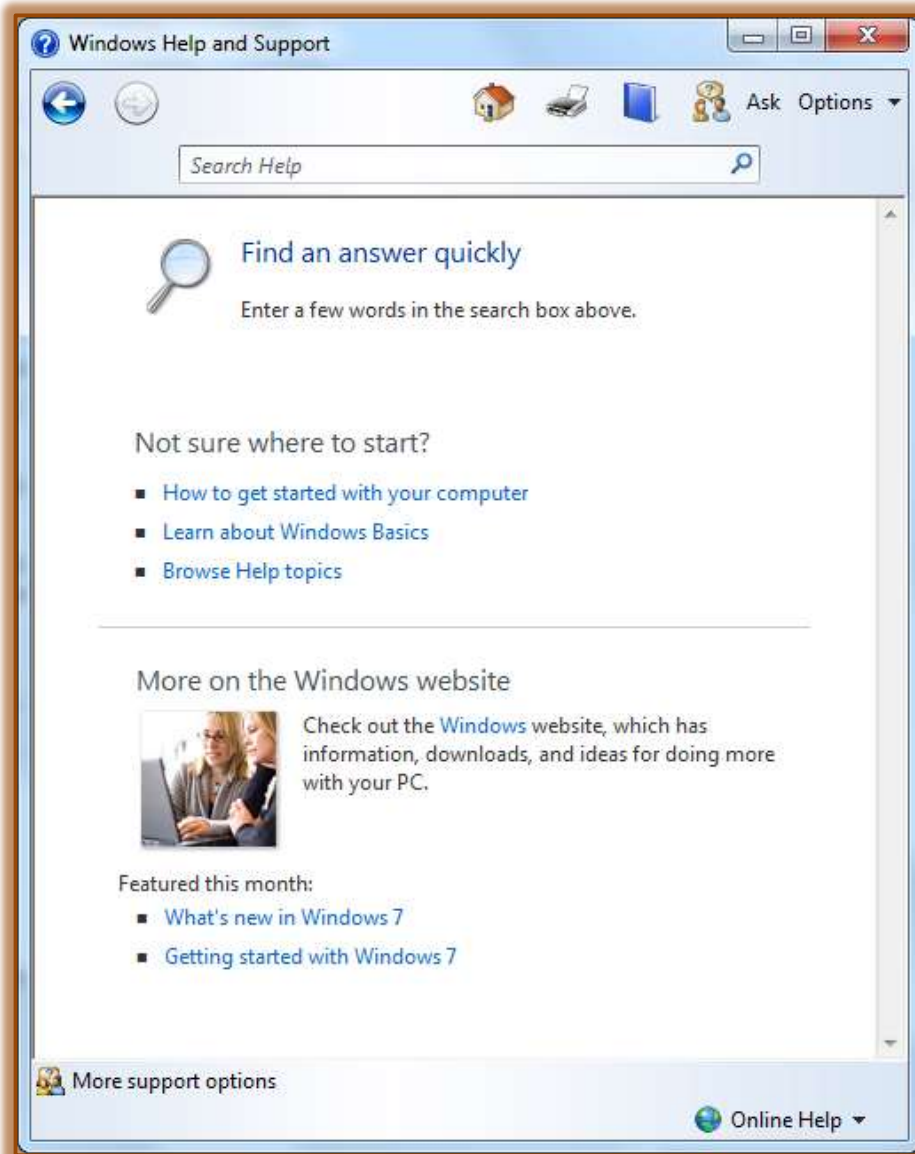


Getting Help

Microsoft Windows Help provides on-screen information about the Windows program. Help is provided within each individual Microsoft program, as well.

- ✦ Click the **Start** button on the **Taskbar**.
 - ✦ Click the **Help and Support** link on the left side of the **Start Menu**.
- OR
- ✦ Click the **Help** button on any folder window (see illustration at right).
 - ✦ The **Help and Support** window will display (see illustration below).



- ✦ Click **Learn About Windows Basics** to learn how to find a **Help** topic.
- ✦ To access **Help** using the **Contents List**:
 - ✧ Click the **Help and Support Home** button (see illustration at right) on the toolbar to return to the **Help** home page, if necessary.
 - ✧ Click the **Browse Help** button on the toolbar (see illustration at right).
 - ✧ Click the link for the item for which **Help** is needed.



- ✚ To search the **Help** pages for a particular topic:
 - ✚ Click the **Search Help** box (see illustration below).



- ✚ A blinking insertion point will appear.
- ✚ Type the topic for which you want help.
- ✚ Click the **Search Help** button.
- ✚ A list of results for the search will appear.
- ✚ Click the link which matches the search topic.
- ✚ The information window for that topic should appear in the window.