

Introduction

GradeMark can be used by instructors to add comments and rubrics to submissions students have made to Turnitin. Adding comments to a paper is as easy as clicking where the comment is to be inserted, entering the comment, and then clicking save.

Access GradeMark

- ✦ Click on the name of the class where the comment is to be inserted.
- ✦ Click the **View** icon to the right of the **Assignment Name** (see illustration below).

PowerPoint
CLASS HOMEPAGE + Add Assignment

	START	DUE	POST	STATUS	ACTIONS
Use PowerPoint in Classroom					
PAPER	15-May-2013 8:45AM	22-May-2013 11:58PM	23-May-2013 12:00AM	1 / 3 submitted	View More actions ▾

- ✦ Click on the **GradeMark** icon for the paper where the comment is to be added (see illustration below).

Submit Paper GradeMark Report | Edit assignment settings

	AUTHOR	TITLE	SIMILARITY	GRADE	RESPONSE	FILE	PAPER ID	DATE
<input type="checkbox"/>	Michael Milosh	PowerPoint Ideas	0% ■	GRADE 	•		330264329	15-May-2013

- ✦ A **Getting Started** window may display. Click the **Close** button to exit from this page.
- ✦ A message will appear indicating that the **Document Viewer** is loading.
- ✦ When the load is completed, the **Document Viewer GradeMark** window will display (see illustration on cover page).
- ✦ Several pre-defined comments will display in the **QuickMark Gallery** on the right side of the window.