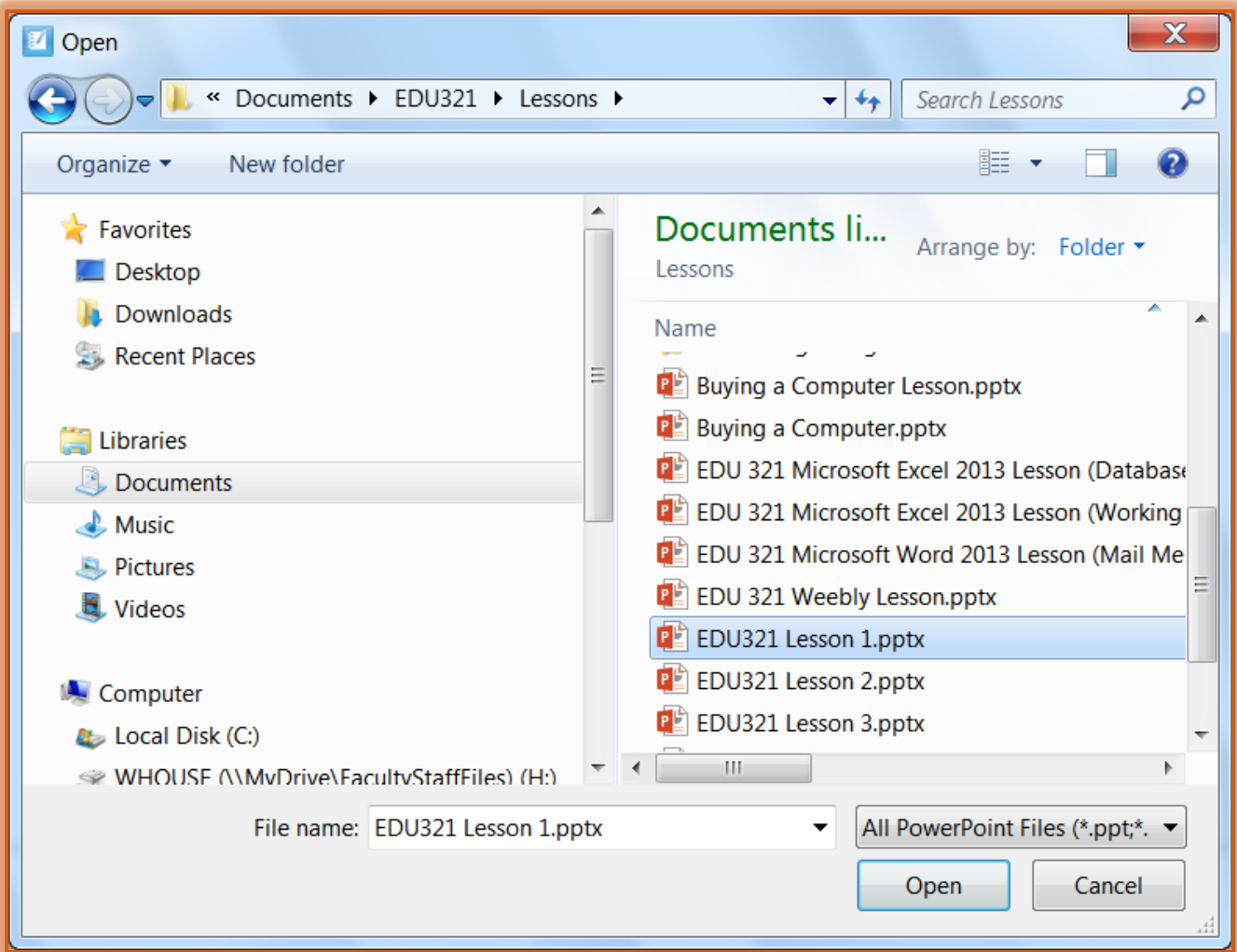


Import PowerPoint Files

It is possible to import files from a variety of sources, including PowerPoint files. Some of the SMART Notebook software does not import some gradient, pattern, and picture effects. As a result, these effects may appear incorrectly in .notebook files.

- ✦ Press or click **File** on the **Menu Bar**.
- ✦ Select **Import** from the list of options.
- ✦ The **Open** window will display.
- ✦ In the **Files of Type** list, select **All PowerPoint Files (*.ppt; *.pptx)** (see illustration below).



- ✦ Browse to the folder where the **PowerPoint File** is stored.
- ✦ Select the **PowerPoint File** that is to be imported.
- ✦ Press or click the **Open** button.
- ✦ The **SMART Notebook** software will add the content of the file to a new .notebook file.
- ✦ Each slide in the **PowerPoint File** will appear on a different page of the **Notebook File**.