

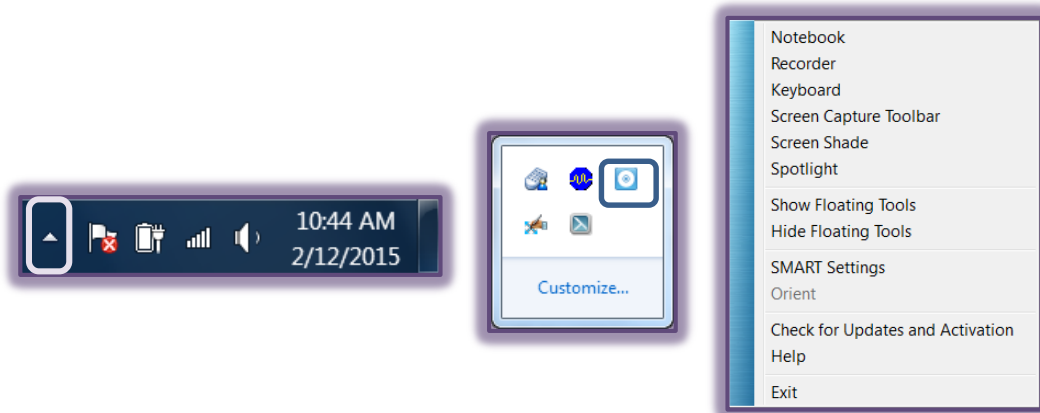
## OPEN AND USE SMART NOTEBOOK SOFTWARE

This software is used to create, edit, save, present, and distribute information on the SMART Board Interactive Whiteboard. Managing Notebook files is the same as managing files in any other application program. In the Windows environment, it is possible to:

- † Save the pages as a series of image files with each page in the Notebook allocated to an individual file.
- † Export a file as a Web page. This allows others to view the file in a Web browser.
- † Export a file as a PDF file. This allows others to view the file with the Adobe Acrobat Reader®.
- † Export a file as a PowerPoint presentation.
- † Save a file as a gallery item. Pages of these gallery items can be inserted into other Notebook files.

### OPEN A NOTEBOOK FILE

- † Click the **Show Hidden Icons** button in the bottom right corner of the computer screen (see illustration below left).
- † Click the **SMART Board** icon in the menu that displays (see illustration below middle).



- † Click the **Notebook** option from the list that appears.
- † The **Notebook** page will appear (see illustration below).
- † See the other documents on the **SMART Board Training Web Site** for information on working in this program.

