**Pointer Options**

Pointer Options are used to modify the style of the mouse pointer that is used when presenting a slide show. These options can be accessed in Slide Show View by moving the mouse pointer to the bottom left corner of the slide.

The following options are available:

- **Laser Pointer** – This button is used to change the mouse pointer into a laser pointer.
- **Pen** – When using this option, it is possible to underline text or objects in a slide during the presentation.
- **Highlighter** – To highlight a word or group of words during a presentation, choose this option.
- **Eraser** – This option is used to erase areas of the annotations on the slide.
- **Erase All Ink on Slide** – Select this option to remove all the annotations that have been applied to a slide.
- **Ink Color** – The Ink Colors will appear at the bottom of the window that displays. Click one of the colors to select it.

**Display and Choose the Pointer Options**

Do one of the following:

- Right-click in the slide while in Slide Show View and select Pointer Options.
- Click the pen option in the Navigation Button area on the slide.
  - The Navigation Area can be accessed by moving the mouse pointer to the lower left side of the slide.
  - Four buttons will appear within the slide.
- Click Pointer Options on the shortcut menu.
- Select the desired option from the list that appears.

**Erase the Pen Marks**

Once an item on a slide has been highlighted using the Pen option, it is possible to remove the marks. To do this:

Do one of the following:

- Right-click in the slide while in Slide Show View and select Pointer Options.
- Click the pen option in the Navigation Button area on the slide.
  - The Navigation Area can be accessed by moving the mouse pointer to the lower left side of the slide.
  - Six buttons will appear within the slide.
Choose one of the following options:
- **Eraser** – This option is used to erase individual marks in the slide. To do this, move the mouse pointer over the mark. The mark will be erased.
- **Erase all Ink on Slide** – To erase all the marks on a slide at one time, choose this option.