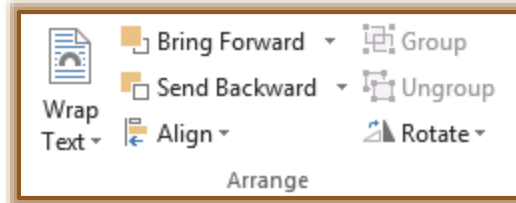


## Arrange Frames

There might come an occasion when it becomes necessary to layer several frames on top of each other in a stack. It is possible to layer several objects and their frames using the layering commands on the **Arrange Group** on the **Drawing Tools Format Tab**. To do this:

- ✦ Drag a frame onto another frame to form a layer, like a text frame onto a picture frame.
- ✦ The one frame may appear to disappear. With the frame still selected,
  - ☆ Click the **Drawing Tools Format Tab**.
  - ☆ In the **Arrange Group** click one of the **Arrangement** options (see illustration below).



- ☆ Click the list arrow for one of the options.
- ☆ Click one of the options from the list (see illustrations below).



- ✦ With some practice, it is possible to layer several frames into complex arrangements on a publication page.
  - ☆ Understanding the layering commands in the **Arrange Group** can help when working with frames that are layered.
  - ☆ The table below provides a description of each of the items within these options.

Item	Description
<b>Bring to Front</b>	This option moves the currently selected frame to the top of the layered stack of frames.
<b>Send to Back</b>	This option moves the currently selected frame to the bottom of the stack of frames.
<b>Bring Forward</b>	This option moves the currently selected frame up one position in the stack. For example, if the frame is the second in the stack of layers, this moves the frame to the first position, or top, of the stack.
<b>Send Backward</b>	This option moves the currently selected frame down one position in the stack. For example, a frame in the second layer of the stack is moved to the third layer of the stack.