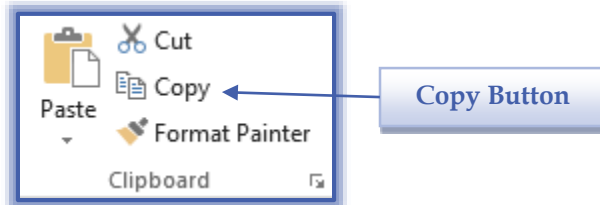


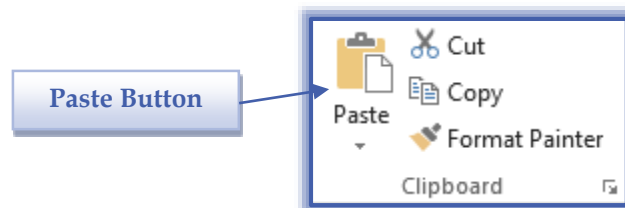
Copy a Frame

In addition to moving a frame, it is also possible to place multiple occurrences of a frame on a page or to copy a frame to a different page in the publication. This process makes it possible to easily place repeating design elements on a page or within an entire publication. To copy a frame to another location, complete the following steps.

- † Click a frame to select it.
- † Do one of the following:
 - ☆ Click the **Home Tab** and in the **Clipboard Group**, click the **Copy** button.



- ☆ Right-click the object and then select **Copy**.
- ☆ Use the key combination **Ctrl + C** to copy the frame to the clipboard.
- † After the information is placed on the Clipboard, do one of the following.
 - ☆ Select the page from the status bar that the information is to be copied to.
 - ☆ Remain on the current page.
- † Select one of the following options to place the information in the desired location.
 - ☆ Click the **Home Tab** and in the **Clipboard Group**, click the **Paste** button.



- ☆ Right-click in the page where the object is to be placed and then click **Paste**.
- ☆ Use the key combination **Ctrl + V** to place the frame in the desired location.
- † If the item was pasted on the same page, the item will be pasted in the same area that it was copied from. It is then necessary to move it to the desired area.