CREATE A DATE PICKER WITH CUSTOM DATE-TIME PICKER CONTENT CONTROL

To work with these controls, you will use the Registration Form document. When working with a Date Picker Control, it is possible to create a custom date-time picture. This section explains how to insert the control with a custom date-time picture.

✦ Click cell C16. This is the cell to the right of the one that contains First Day of Class.
✦ Click the Developer Tab, if necessary.
✦ In the Controls Group, click the Design Mode button to turn it on, if necessary.
✦ Click the Date Picker button in the Controls Group (see illustration below).

✦ A Date Picker Content Control will be inserted into cell C17.
✦ Click the Properties button in the Controls Group.
✦ The Content Control Properties dialog box will display (see illustration on previous page).
✦ In the Title box, input First Day of School.
✦ Change the text in the Display the date like this box to MM/dd/yy.
✦ Click OK.
✦ Replace the Placeholder text with Click arrow, then use calendar.