CREATE A DATE PICKER WITH CUSTOM DATE-TIME PICKER CONTENT CONTROL

To work with these controls, you will use the Registration Form document.

When working with a Date Picker Control, it is possible to create a custom date-time picture. This section explains how to insert the control with a custom date-time picture.

❖ Click cell C16. This is the cell to the right of the one that contains First Day of Class.
❖ Click the Developer Tab, if necessary.
❖ In the Controls Group, click the Design Mode button to turn it on, if necessary.
❖ Click the Date Picker button in the Controls Group.
❖ A Date Picker Content Control will be inserted into cell C17.
❖ Click the Properties button in the Controls Group.
❖ The Content Control Properties dialog box will display.

❖ In the Title box, input First Day of School.
❖ Change the text in the Display the date like this box to MM/dd/yy.
❖ Click OK.
❖ Replace the Placeholder text with Click arrow, then use calendar.