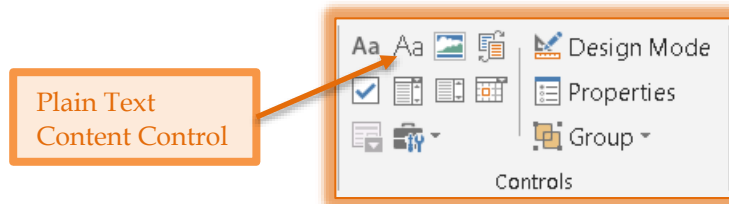


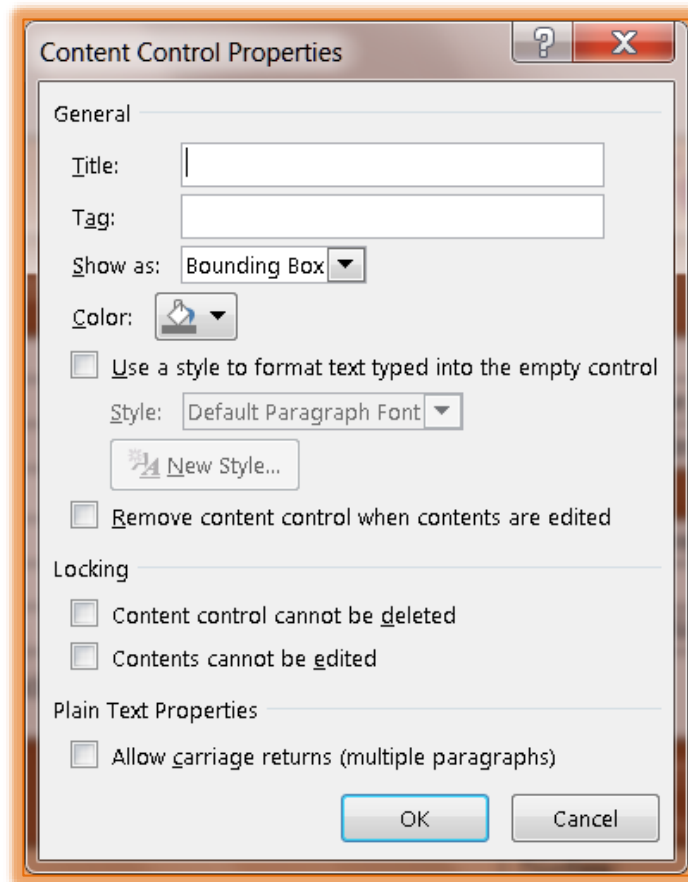
INSERT A TEXT FIELD CONTENT CONTROL

To work with these controls, you will use the Registration Form document.

- ✦ Place the insertion point to the right of the words **Special Needs**.
- ✦ Click the **Developer Tab**.
- ✦ In the **Controls Group**, click the **Design Mode** button (see illustration below).
- ✦ In the **Controls Group**, click the **Plain Text Content Control** button (see illustration below).



- ✦ Click the **Properties** button in the **Control Group**.
- ✦ The **Content Control Properties** dialog box will appear (see illustration above).



- ✦ In the **Title** box, input **Special Needs**.
- ✦ Under **Locking**, click the check box for **Content control cannot be deleted**.
- ✦ Under **Plain Text Properties**, click the **Allow carriage returns** check box.
- ✦ Click **OK**.
- ✦ Complete the steps above to create a **Text Field** for the **Special Accommodations** and the **Notes** cells.