To work with this control, you will use the Registration Form document.

- Place the insertion point in the cell to the right of Tuition.
- Click the Developer Tab.
- In the Controls Group, click the Legacy Tools button (see illustration below left).
- A menu of Form Field tools will open.

- In the first row under Legacy Forms, click the Text Form Field button.
- A Text Form Field will be inserted into the cell.
- Click the Properties button in the Controls Group.
- The Text Form Field Options dialog box will appear.

- In the Type list, select Number.
- The Maximum Length should be Unlimited.
- Change the Number Format to the one with the Dollar Sign.
- Click the OK button.