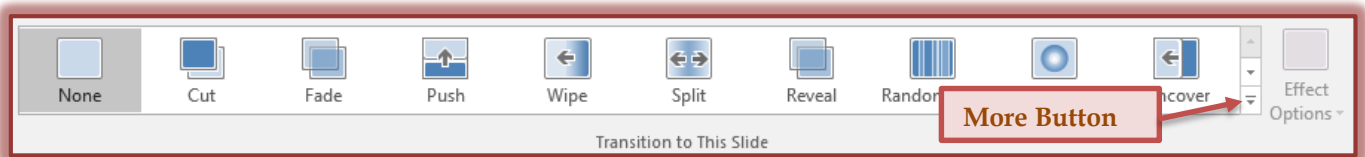


## SLIDE TRANSITION

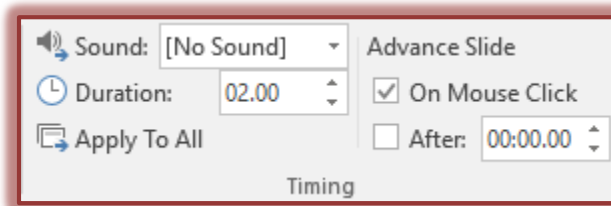
Transitions are motion effects that occur when a presentation moves from slide to slide in Slide Show view and affect how content is revealed.

These transitions determine what will happen when a new slide is displayed during the presentation. There are several different types of transitions available in PowerPoint. To see what each of the transitions look like before applying them, move the mouse pointer over the transition. A Live Preview of the transition will appear in the window.

- ✦ Click the **Transitions Tab**.
- ✦ In the **Transition to this Slide Group**, move the mouse pointer over the transitions in the transitions gallery.



- ✦ A **Live Preview** of the transition will appear in the window.
- ✦ Click the **More Button** to locate additional transitions.
- ✦ Click the up or down arrows at the end of the gallery of transitions to move through the gallery one line at a time.
- ✦ In the **Timing Group**, select any of the options below to format the transition.



- ✦ To apply a sound to the transition, click the **Sound** arrow and choose a sound.
- ✦ To change the speed for the transition, click the **Duration** arrows to increase or decrease the speed.
- ✦ Click the **Apply to All** button to apply the selected **Transition Effects** to all the slides in the presentation.
- ✦ To decide how the transition will be activated, click one of the following:
  - ☐ **On Mouse Click** - The slide will change when the mouse is clicked.
  - ☐ **Automatically After** - Click this check box to determine how many seconds the slide should appear on the screen before moving to the next slide.