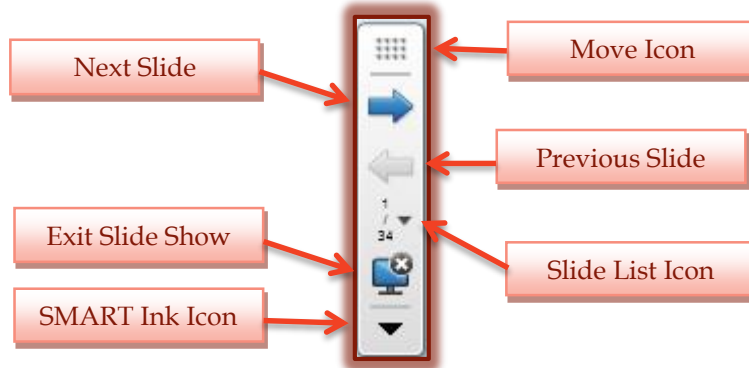


SMART INK WITH POWERPOINT

When working with the SMART Board, PowerPoint has its own SMART Ink tools. SMART Ink is turned off by default when a PowerPoint presentation is started. A SMART Ink toolbar will appear when PowerPoint is displayed in Slide Show View.

USE DURING POWERPOINT PRESENTATION

When the PowerPoint presentation is displayed in Slide Show View, the SMART Ink Toolbar (see illustration below) will display in the lower left corner of the SMART Board. The toolbar is used to move from slide to slide in the presentation. The user can select specific slides to display.

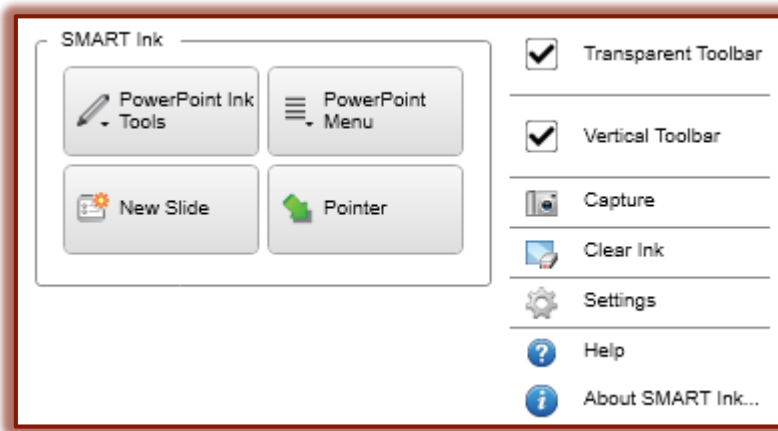


Move to Next/Previous Slide

- Press the **Next Slide** arrow to move to the next slide in the presentation.
- Press the **Previous Slide** arrow to return to the previous slide in the presentation.

Use Pointer

- Press the **SMART Ink Icon**.
- The **SMART Ink Tools** will appear (see illustration below).

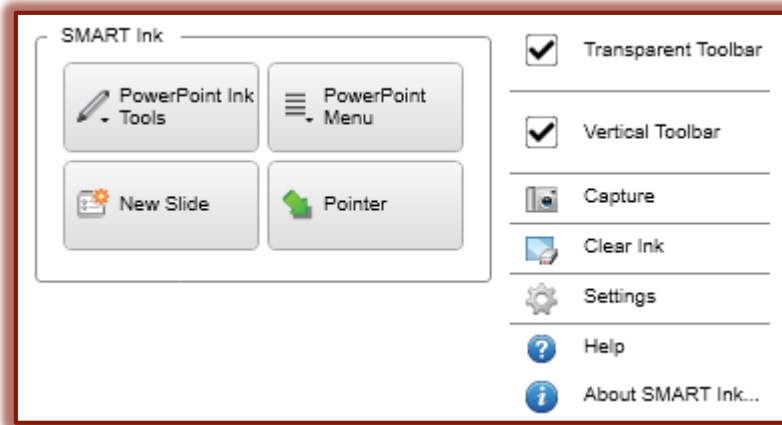


- Select **Pointer**.
- The **Pointer Arrow** will appear in the presentation (see illustration at right).
- Press with your finger on the arrow to move around the presentation.
 - Press anywhere in the presentation to change the location of the pointer.
 - Press the tip of the arrow to change the direction of the pointer.
 - Press the tail of the pointer to have the pointer follow the direction of your finger without changing the orientation.



Make Toolbar Transparent

- Press the **SMART Ink Icon**.
- The **SMART Ink Tools** will appear (see illustration below).



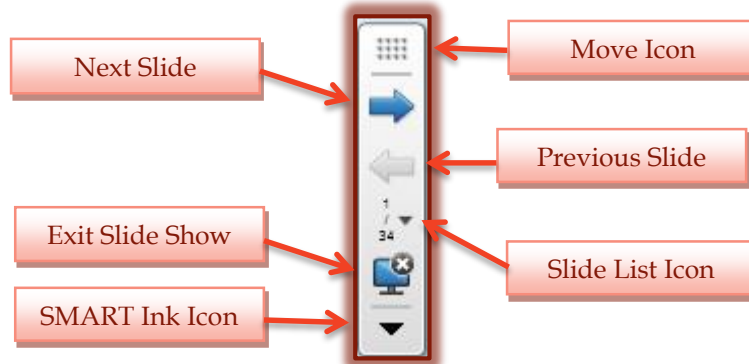
- Select **Transparent Toolbar**.

Move Toolbar

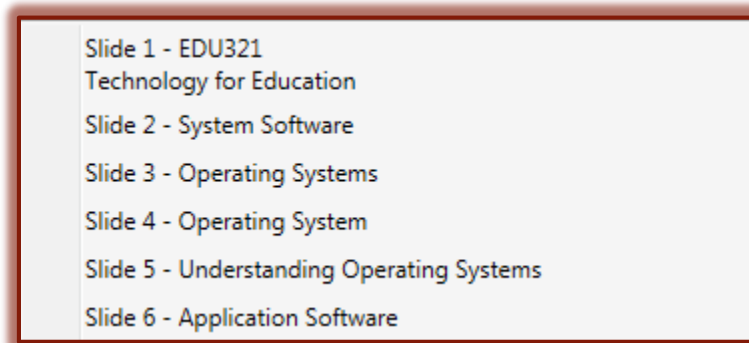
- Press anywhere within the **Title Bar** area of the **SMART Ink** toolbar.
- Drag the toolbar to a new location.

Display Specific Slide

- Press the **Slide List Icon** (see illustration below).



- A list of the slides in the presentation will appear (see illustration below).

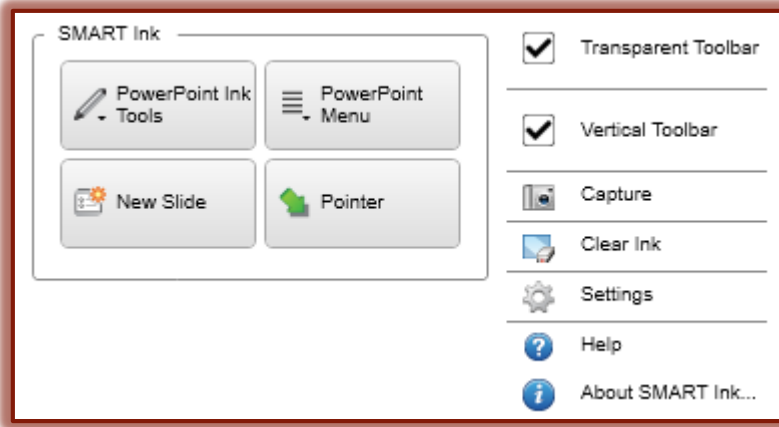


- Select the slide that is to be viewed from the list.

ACCESS POWERPOINT MENU AND INK TOOLS

Access PowerPoint Menu

- Press the **SMART Ink** icon on the **SMART Ink Toolbar**.
- The **SMART Ink Tools** will appear.
- Press the **PowerPoint Menu** option.

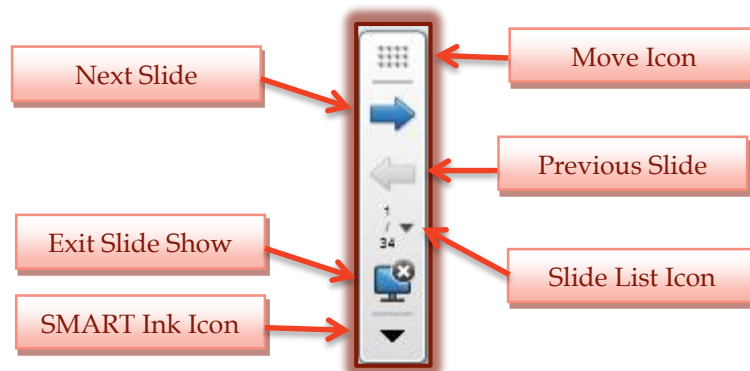


Access PowerPoint Ink Tools

- Press the **Smart Ink** icon on the **SMART Ink Toolbar**.
- The **SMART Ink** window will appear.
- Press the **PowerPoint Ink Tools** option.

END A PRESENTATION

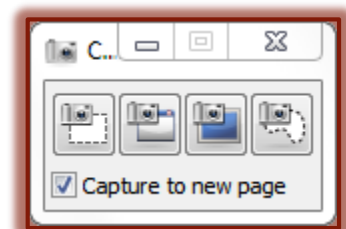
- Press the **Exit Slide Show** button on the **SMART Ink Toolbar**.



CAPTURE/SAVE SMART INK

Use SMART Ink Toolbar

- Press the **Smart Ink** icon on the **SMART Ink Toolbar**.
- The **SMART Ink Tools** will appear.
- Press the **Capture** icon in the **SMART Ink Toolbar**.
- The **Notebook** program will open.
- Click the **Screen Capture** button on the **Notebook Toolbar**.
- The **Screen Capture Toolbar** will appear in the window (see illustration at right).



- 🖥️ There are four options for capturing images using this toolbar.
 - 🖱️ **Area Capture** - This button is used to capture a portion of the screen.
 - 🖱️ **Window Capture** - To capture an entire window or a portion of an active window, press this button.
 - 🖱️ **Screen Capture** - Press this button to capture an image of the entire computer screen.
 - 🖱️ **Freehand Capture** - This button is used to capture a selected area of the screen.
- 🖥️ For additional information regarding the use of the **Screen Capture Toolbar**, check out the **Screen Capture** document on the **SMART Board Training Web Page**.