

## SMART Recorder

The recorder is used to record actions that are done on the interactive screen. If a microphone is attached to the computer, narration can be recorded. After the recording has been created, the recording can be played on any computer using the SMART Video Player or Windows Media Player. It is also possible to share the recording with others.

### Start SMART Recorder

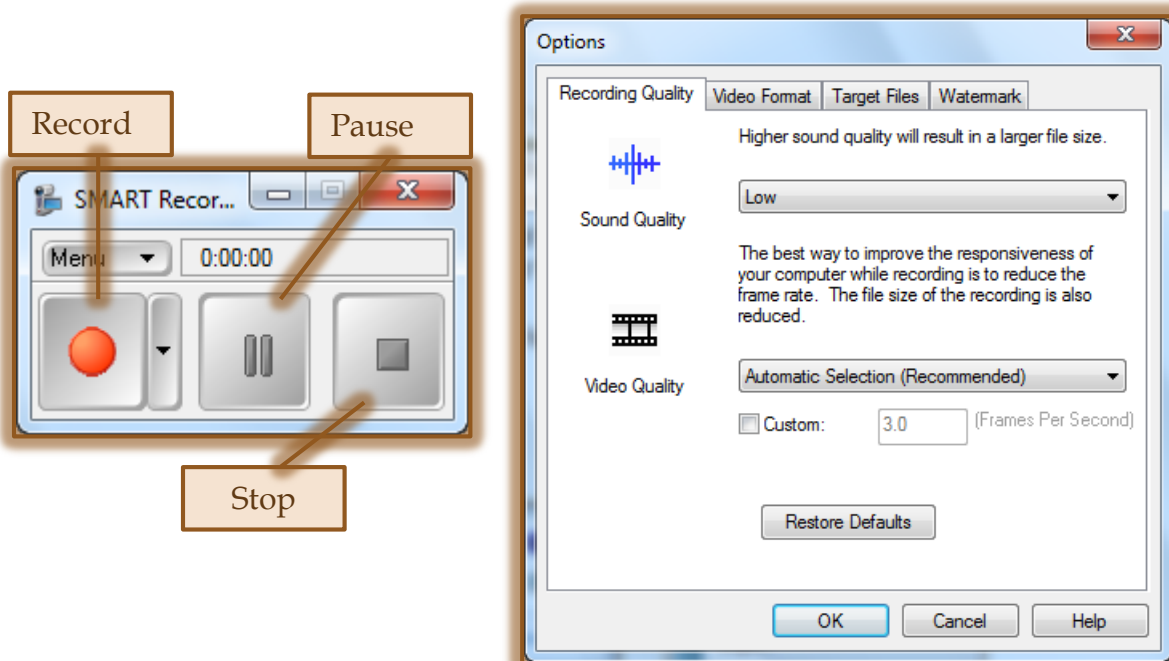
- ✦ Click or press the **Show Hidden Icons** button in the bottom right corner of the computer screen (see illustration below).



- ✦ Click the **Notebook** icon, the item with the red box in the illustration above.
- ✦ Select **Recorder** from the list of tools.
- ✦ The **SMART Recorder** window will appear (see illustration below left).

### Change Recorder Settings

- ✦ In the **SMART Recorder** window, click the **Menu** list arrow.
- ✦ In the list that appears, click **Options**.

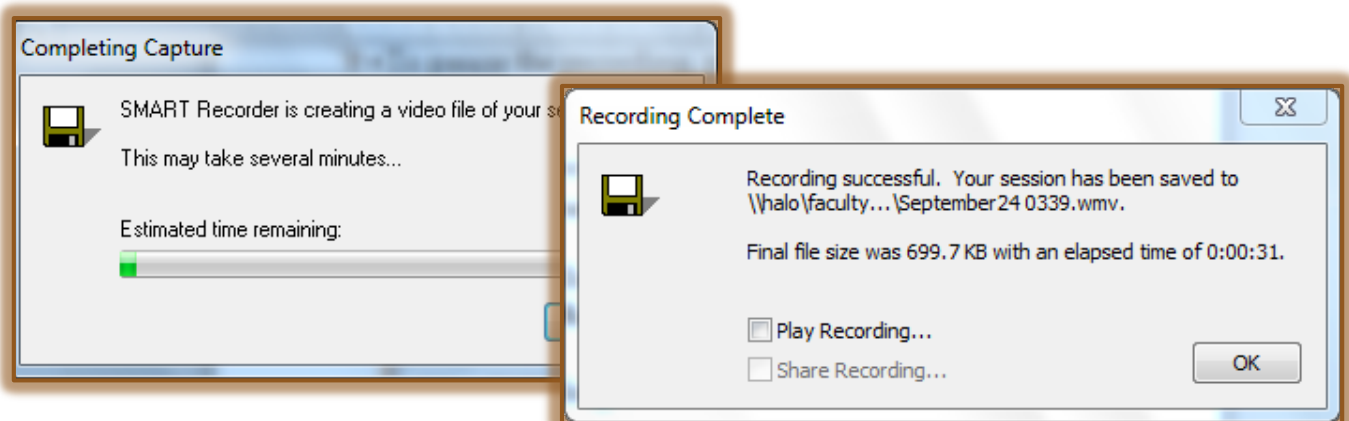


- ✦ The **Options** window will display (see illustration above right).
- ✦ Click or press the tabs to make changes to:
  - ✦ **Recording Quality** – Under this tab, it is possible to change the quality of the sound and video. Most of the time it is best to use the recommended quality settings.
  - ✦ **Video Format** – The video format tab is used to select between the Windows Media Video Files option of the SMART Recorder Video option. The default is Windows Media Video Files.
  - ✦ **Target Files** – To specify the location for saving the recording, select this tab. This area is also used when a warning should appear if the disk space gets below a certain level.
  - ✦ **Watermark** – Use this tab to add a watermark to the recording. An image or text watermark may be added.
- ✦ When all the changes have been made, click the **OK** button.

### Record Actions

When using the recorder, it is possible to record the full screen, a specified window, or a rectangular portion of the screen. If a microphone is attached to the computer, narration can be recorded.

- ✦ Click or press the arrow next to the red record button.
- ✦ Select one of the options:
  - ✦ **Record Desktop** – This option will record the entire screen. This is the default setting.
  - ✦ **Record Area** – To select an area of the screen to record, select this option.
  - ✦ **Record Window** – Use this option to record a window that is displayed on the screen.
- ✦ Perform the on-screen actions that are to be recorded.
- ✦ To pause the recording, press or click the **Pause** button.
- ✦ To resume the recording, press the **Record** button.
- ✦ To stop the recording, click the **Stop** button.
- ✦ Once the recording is stopped, the **Save As** window will display.
- ✦ Input a name for the recording or accept the default name.
- ✦ Click or press **Save**.
- ✦ The **Completing Capture** window will display (see illustration below left).



- ✦ Once the recording capture has been completed, the **Record Complete** window will display (see illustration above right).
- ✦ Click or press the **Play Recording** checkbox to play the recording.
- ✦ Click or press **OK** to exit the dialog box.

## Hide Recorder

This option can be used to hide the SMART Recorder but still be able to access the menu options by using the SMART Recorder icon which will display in the system tray.

- ✦ Select **Menu** on the **SMART Recorder** window.
- ✦ Click or press **Hide to System Tray**.
- ✦ The **SMART Recorder** window will disappear.
- ✦ The **SMART Recorder** icon will appear in the **System Tray**.

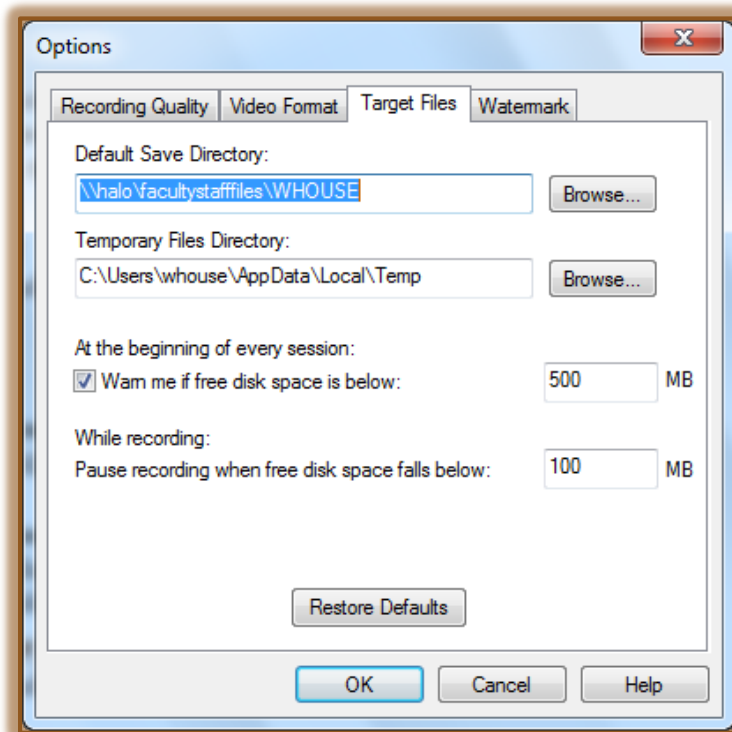
## Open Recorder

- ✦ Click or press the **Show Hidden Icons** button on the **System Tray** (see illustration at right).
- ✦ Click or press the **SMART Recorder** icon in the menu that appears (see illustration at right).
- ✦ Click the **Show** or **Record** option.
- ✦ The **SMART Recorder** will display.



## Change File Location

- ✦ Select **Menu** in the **SMART Recorder** window.
- ✦ Select **Options** from the list.
- ✦ The **Options** dialog box will display.
- ✦ Click or press the **Target Files** tab (see illustration below).



- ✦ Press or click the **Browse** button next to the **Default Save Directory** box.
- ✦ Browse to and select the folder into which the recording is to be stored.
- ✦ Press or click **OK**.

### Display Message When Disk Space is Low

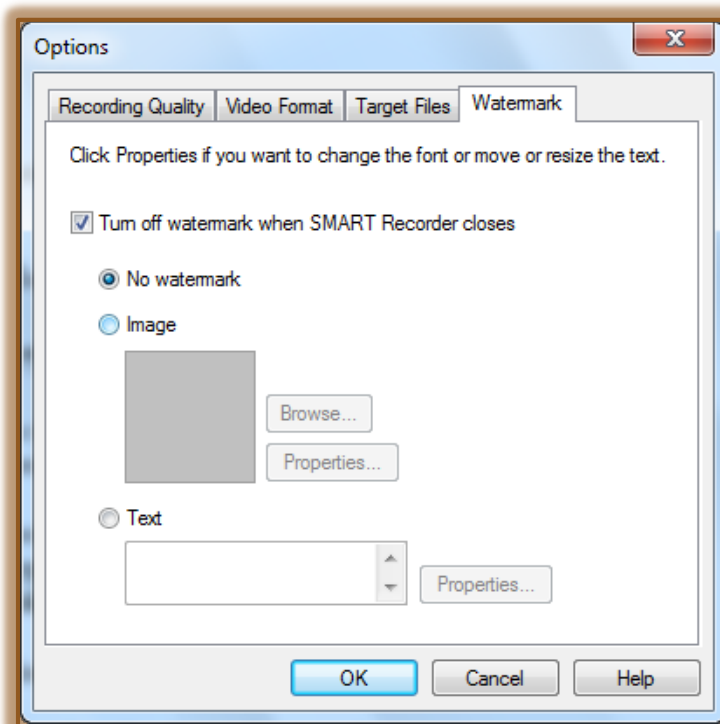
- ✦ Select **Menu** in the **SMART Recorder** window.
- ✦ Select **Options** from the list.
- ✦ The **Options** dialog box will appear.
- ✦ Click or press the **Target Files** tab.
- ✦ Click or press the **Warn me if free disk space is below** check box.
- ✦ Type a disk space limit. This will warn SMART Recorder that the available disk space is low.
- ✦ In the **Pause recording when free disk space falls below** box, input a disk space below which SMART Recorder will pause recording.
- ✦ Click or press **OK** to exit the **Options** window and save the changes.

### Restore Default File Location

- ✦ Select **Menu** in the **SMART Recorder** window.
- ✦ Select **Options** from the list.
- ✦ The **Options** dialog box will appear.
- ✦ Click or press the **Target Files** tab.
- ✦ Click or press the **Restore Defaults** button.
- ✦ Click or press **OK**.

### Add a Watermark to Recordings

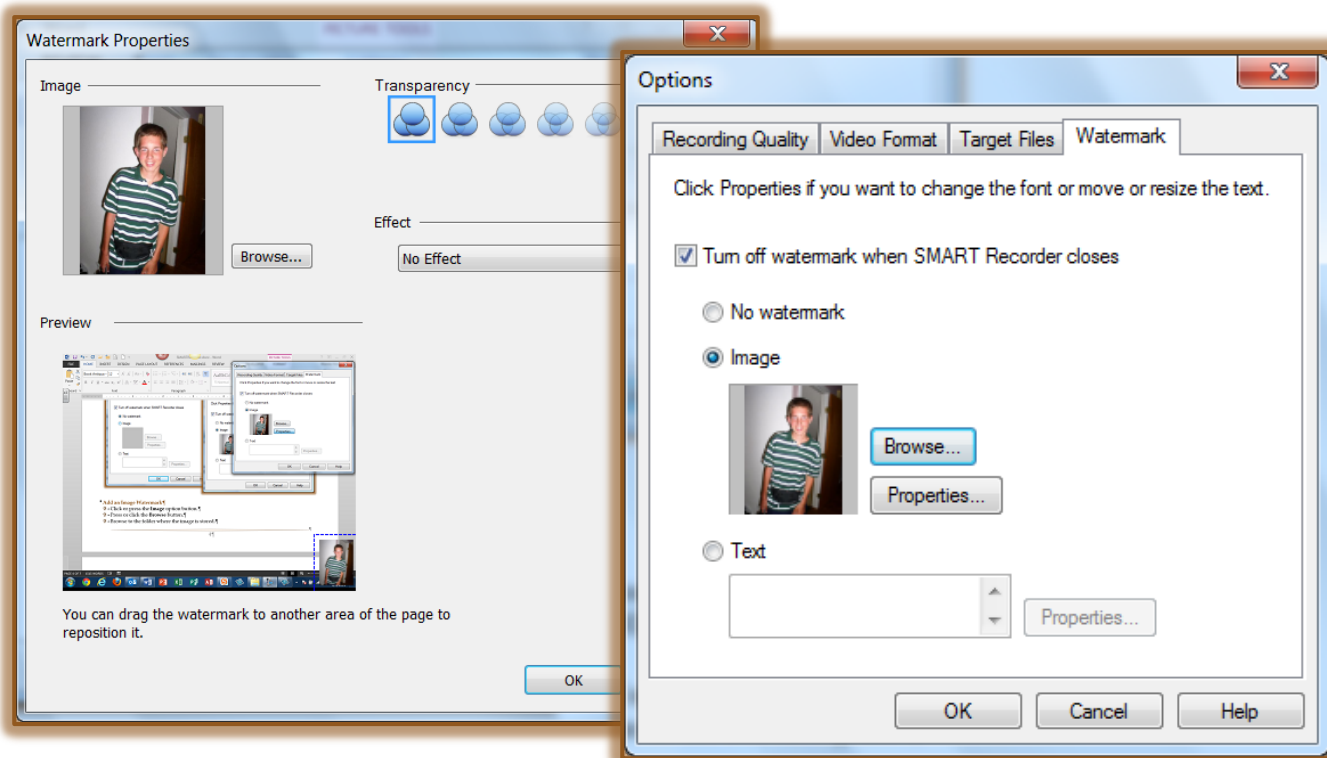
- ✦ Select **Menu** in the **SMART Recorder** window.
- ✦ Select **Options** from the list.
- ✦ The **Options** dialog box will appear.
- ✦ Press or click the **Watermark** tab (see illustration below).



### Add an Image Watermark

- ✦ Click or press the **Image** option button.
- ✦ Press or click the **Browse** button.

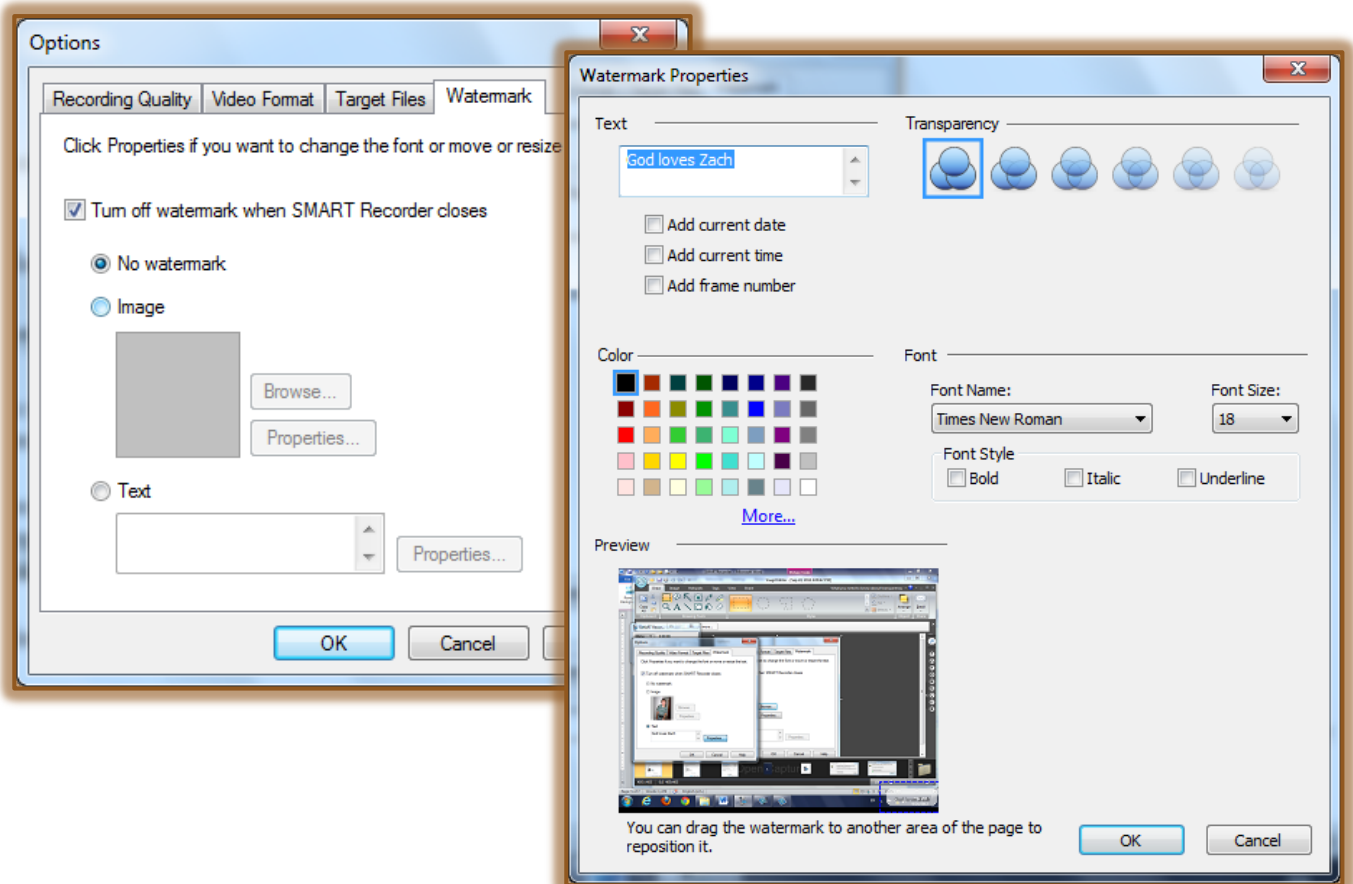
- ✦ Browse to the folder where the image is stored.
- ✦ Click or press on the image and then click or press **Open**.
- ✦ Click or press the **Properties** button.
- ✦ The **Watermark Properties** dialog box will appear (see illustration below).



- ✦ A preview of the selected image will appear in the **Preview** pane.
- ✦ To change the position of the **Watermark**, drag the preview image to another area in the **Preview** pane.
- ✦ To change the size of the **Watermark**, drag the white circle in the right-bottom corner of the image.
- ✦ Click or press the **Transparency** icons to select the desired setting.
- ✦ Click or press **OK** to save the changes and return to the **Options** dialog box.
- ✦ To turn off the **Watermark** when **SMART Recorder** is closed, click or press the **checkbox** for **Turn off watermark when SMART Recorder closes** (see illustration above).
- ✦ Click or press **OK** to close the **Options** dialog box.
- ✦ To remove an **Image Watermark**:
  - ✦ Open the **Options** window.
  - ✦ Click or press the **Watermark** tab.
  - ✦ Click or press the **No Watermark** option button.
  - ✦ Press or click **OK** to exit the **Options** window and save the changes.

### Add a Text Watermark

- ✦ Select **Menu** in the **SMART Recorder** window.
- ✦ Select **Options** from the list.
- ✦ The **Options** dialog box will appear.
- ✦ Press or click the **Watermark** tab (see illustration next page left).
- ✦ Click or press the **Text** option button.



- ✦ Input text for the **Watermark** in the textbox.
- ✦ Press or click the **Properties** button.
- ✦ The **Watermark Properties** dialog box will appear (see illustration above right).
- ✦ Select **Add Current Date**, **Add Current Time**, or **Add Frame Number** to add additional information to the **Watermark**.
- ✦ Select the settings for **Color**, **Font**, and **Transparency**.
- ✦ Drag the **Preview Image** to another area in the **Preview** pane to change the position of the **Watermark**.
- ✦ To change the **size** of the **Watermark**, drag the **white circle** in the bottom right corner of the image.
- ✦ Click or press the **OK** button to close the **Watermark Properties** dialog box and save the changes.
- ✦ Click or press **OK** to close the **Options** dialog box.
- ✦ To remove a **Text Watermark**:
  - ✦ Open the **Options** window.
  - ✦ Click or press the **Watermark** tab.
  - ✦ Click or press the **No Watermark** option button.
  - ✦ Press or click **OK** to exit the **Options** window and save the changes.

### Share a Recording

To share a recording with viewers who have a SMART Notebook, create the recording as a SMART Recorder video file. This type of recording will play with the SMART Video Player. Use

a Windows Media video player to share a recording with viewers who don't have SMART Notebook software.

### Convert SMART Recorder Video File

- ✦ In the **SMART Recorder** window, select **Menu**.
- ✦ Click or press **Share Recording**.
- ✦ The **Share Recording** dialog box will display (see illustration below).



- ✦ Select one of the options:
  - ✦ **WMV File** - Use this option to create a Windows Media video file.
  - ✦ **Self-Extracting File** - This option is used to create a video that will play on a computer that doesn't have a SMART Recorder installed.
- ✦ Click or press **Next**.
- ✦ Click or press the **Browse** button.
- ✦ Browse to and select the video file that is to be converted.
- ✦ Press or click the **Open** button.
- ✦ Click or press **Next** to move to the next step in the process.
- ✦ Click or press the **Browse** button to change the location where the video is to be stored.
- ✦ Input a name for the file.
- ✦ Press or click the **Save** button.
- ✦ Press **Next** to move to the last step in the process.
- ✦ Click the **Finish** button.