

SoftChalk-Create Lesson CD

This feature is only available if you are using a desktop version of SoftChalk. It is a two part process when creating a CD of the lesson. First you need to package the lesson and then create the CD.

PACKAGE LESSON

- ☞ Choose **File** from the **Menu Bar**.
- ☞ Select **Package Lesson** from the list of options.
- ☞ The **Packaging/Student Options** window will display (see illustration below).

SC Packaging/Student Options

Packaging Options

Package type:

- None
- Standard Zip
- Common Cartridge
- Executable Lesson (Windows)
- Executable Lesson (Mac)
- Executable CD

Track score using:

- None
- SoftChalk Cloud
- LMS with ScoreCenter
- LMS with SCORM 1:2
- LMS with SCORM 2004

Score Tracking Options

(none)

Lesson Title

Title: SoftChalk Practice Lesson

Subtitle: Wanda House

Student Options

Print Certificate of Completion

Passing percentage: 70 CEUs (optional):

Institution:

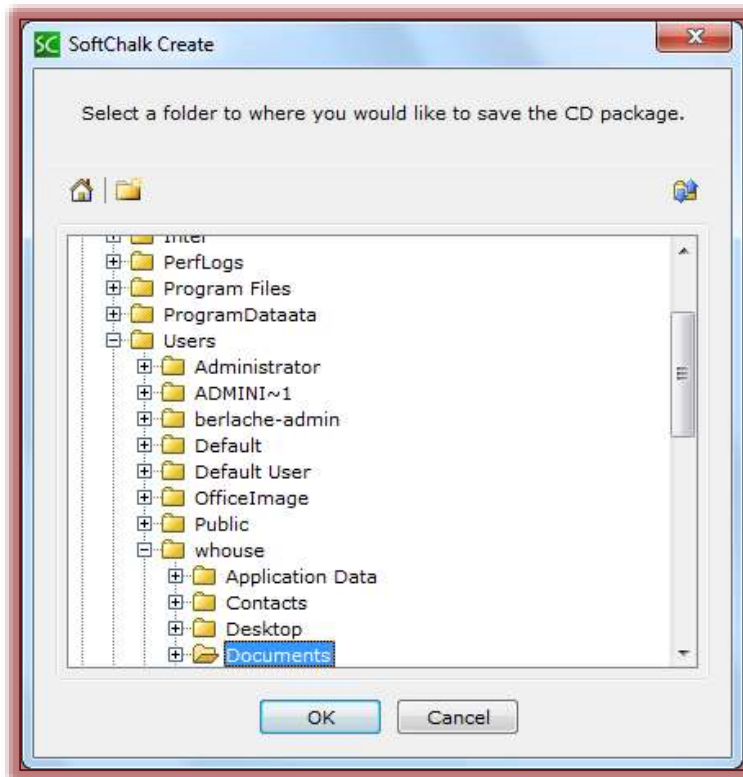
Print Score Summary

Email Completion Results

Your email:

OK Cancel

- ☞ Select the **Executable CD** option under **Package Type**.
- ☞ Select either **None** or **SoftChalk Cloud** under **Track Score Using**.
- ☞ Click **OK**.
- ☞ The window shown in the illustration on the next page will display.
- ☞ Select the folder where the **CD Packaged Folder** is to be stored.
- ☞ The default location is the directory where the lesson folder is located.
- ☞ Once the location has been determined, click **OK** to save the **CD Packaged Folder**.
- ☞ The message as shown in the illustration below will appear.
- ☞ Click **OK** again to return to the **Main Editing Window**.
- ☞ A folder will be completed named, **Lesson_Name_CD-package**.
- ☞ The **Files** in this **Folder** will be copied to the CD.



CREATE A CD

These instructions are for creating a CD using Windows 7. The instructions will be different for older versions of Windows or for Apple Computers. It is best to use a new CD, not one that already has content.

- ☞ Insert the **CD** into the **Disc Drive**.
- ☞ The **AutoPlay** window will display.
- ☞ Click the **Create a CD** link.
- ☞ The **Burn a Disc** window will display.
- ☞ Select **With a CD/DVD Player**.
- ☞ Click **Next**.
- ☞ The **Computer** window will display with the **CD Folder** selected.
- ☞ Locate and open the **CD Packaged Folder**.
- ☞ Select all the files. This can be done by using the key combination **CTRL+A**.
- ☞ Right-click on the files and select **Copy**.
 - ☞ You must click in the **blue** area; the list of selected files.
 - ☞ **DON'T** paste the CD-package folder.
 - ☞ You must paste the contents of the folder.
- ☞ Click the link for the **CD**.
- ☞ Use the key combination **CTRL+V** to paste the files to the CD.
- ☞ The **Files** will appear under **Files Ready to be Written to the Disc**.
- ☞ Click the **Burn to Disc** button at the top of the CD folder.
- ☞ The **Burn to Disc** window will display.
- ☞ Click **Next** to **Burn** the files to the **CD**.
 - ☞ Once the **Files** have been **Burned** to the **CD**, the CD drive will open.
 - ☞ The **Computer** window will close.

IMPORTANT

- 📖 The Lesson can be used on either a PC or an Apple computer.
- 📖 PC Users:
 - 🖱 The CD should start automatically, unless **Auto Run** is **turned off**.
 - 🖱 If Auto Run is turned off, you will have to double-click on **ExecutableLessonSetup.exe** to view the lesson.
- 📖 Apple Users:
 - 🖱 Open the CD.
 - 🖱 Double-click on **ExecutableLessonSetup.exe** to view the lesson.