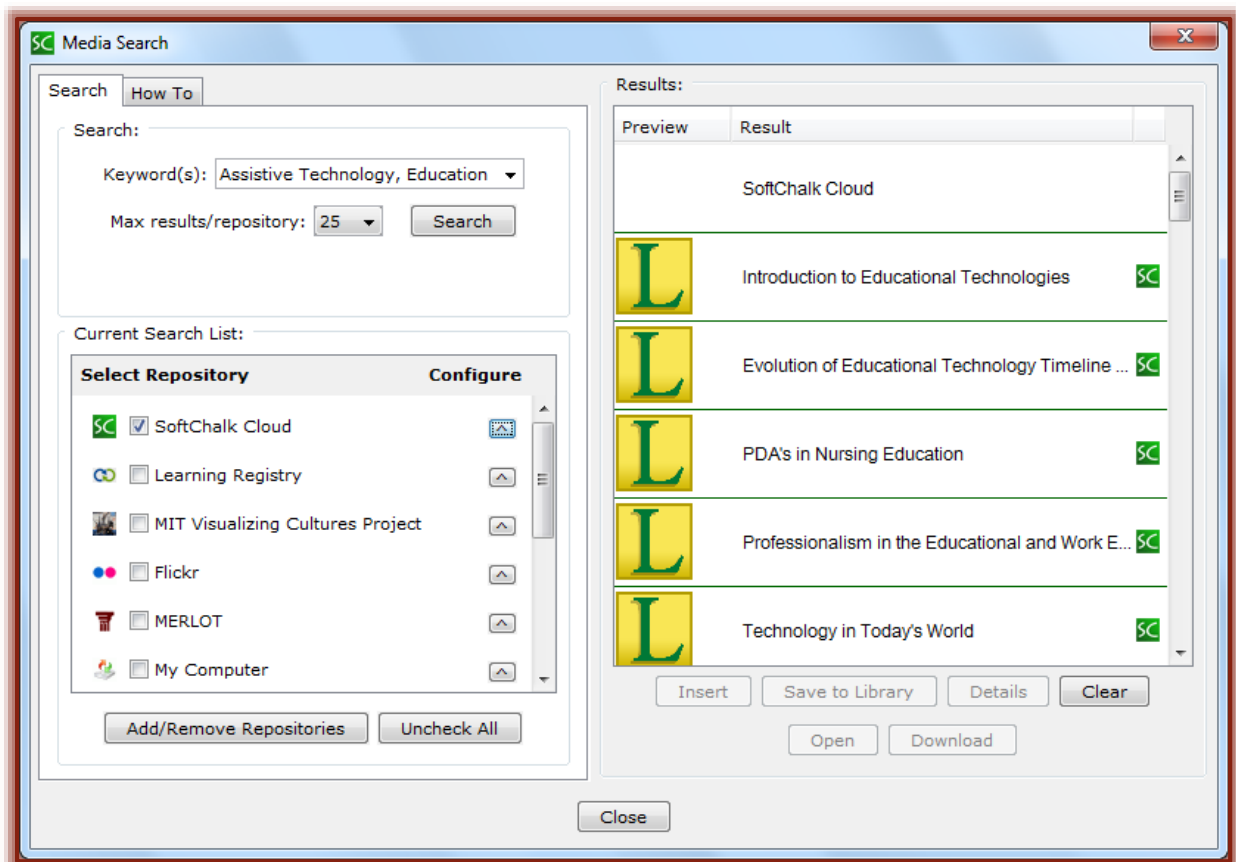


SoftChalk-Open/Save Lesson from SoftChalk Create

This feature is used to search for Lessons from SoftChalk Cloud and then use the Lesson to create a new one. Once the Lesson is created, you can revise the Lesson to meet your needs or you can use it as it is.

- ☞ Click **File** on the **Menu Bar**.
- ☞ Click **New** to start a **New Lesson**.
- ☞ A **New Blank Lesson Page** will appear.
 - ☞ The previous **Lesson** will be closed.
 - ☞ If the **Lesson** has not been saved, you will be prompted to save it.
- ☞ Click **Tools** on the **Menu Bar**.
- ☞ Select **Media Search** from the list of options.
- ☞ The **Media Search** window will appear (see illustration below).



- ☞ Type in a **Keyword(s)**.
- ☞ Select **SoftChalk Cloud** under **Select Repository**.
- ☞ Click the **Search** button.
- ☞ A list of **Lessons** will appear in the **Results** list (see illustration above).
- ☞ Click a **Lesson** with the **L** icon beside it. The **L** indicates that it is a SoftChalk Lesson.
- ☞ Click the **Open** button.
- ☞ The **Lesson** will appear in the **New SoftChalk Lesson Window**.
- ☞ Save the **Lesson** and then make the necessary revisions.