

SoftChalk-Properties and Preview Menus

File Edit Insert Format Tools Table Properties Preview Web Help

Menu Item	Description
Properties Menu	
	To select a preset style for the lesson, select this menu item. The style will not display until you preview the lesson in a web browser. This is also the area where a different language for the lesson can be specified.
Style Properties	This feature is used to apply a preset style to the lesson. You can also add titles and subtitles for the lesson using this feature. Only the background of the style will be visible in creation mode. The rest of the style attributes will display when the lesson is previewed in the browser.
Sidebars	To add a sidebar to the page, select this feature. There are four different types of sidebars that may be added. They are Handouts, Learn More, More Resources, and Text Only.
Page Names	Select this feature to name a page as you would like to have it appear in the Table of Contents.
Output Language	This feature allows you to select the language that you would like to use as output for the lesson. All of the style elements in SoftChalk will display in the chosen language. The text will display in the language that was used when inputting the information.
Metadata	This is the data that is available on a Web site that allows the public to search for relevant data.

Preview Menu	
	Use this menu item to preview the lesson in a web browser. The style that was applied will display when previewing the lesson. It does not display when in lesson creation mode.
Preview in Browser	This feature allows you to see what the lesson will look like when the students view it in the Web browser. This view will allow you to see how your chosen style will look.