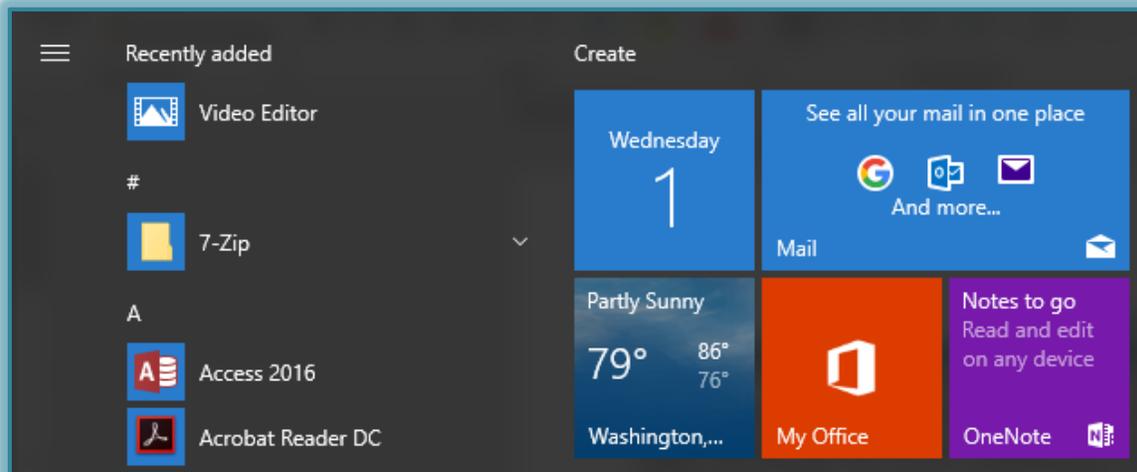# Start Menu Commands

The Start Menu is the central link to the computer's programs, management tools, and file storage structure. The Start Menu can be opened by clicking the **Start Button** (see illustration at right) on the far left of the **Taskbar** or by pressing the **Windows** icon on the left or right side of the spacebar. Some of the items described in the table may have been turned off when Windows 10 was installed on the computers.

Item	Description
All Programs	✛ This menu provides access to all of the programs and utilities that are installed on the computer. ✛ These programs include: ✦ Programs installed as part of Windows 10. ✦ Programs installed by the computer manufacturer. ✦ Programs installed by you on the local computer.
Pinned Items Area	✛ The icons on the right side of the Start Menu displays the items that are pinned. ✛ The area is used to quickly access specific programs, folders, or files. ✛ Links to these items can be added and removed from this area. ✛ For information on adding items to the Pinned Items list, see the Pin Items to the Start Menu section of this document.
Jump List Indicator	✛ These are lists of recent items, such as files, folders, or websites, organized by the program that was used to open them. ✛ Favorite items can be added (Pinned) to the Jump List so that they can be easily accessed. ✛ This function is not active on the Windows lab computers but can be made active on your local computer.

Item	Description
Start Menu Search Box	✠ This feature provides a Search box that can be used to find programs, files, folders, and email messages that are stored on the computer. ✠ This Search box is located to the right of the Start Menu where it says Type here to search. ✠ To locate an item, start inputting the information into the Search box or click the microphone on the right side of the Search box and tell Cortana what you want. ✠ A list of items or folders containing the input text will appear in the Start Menu.
Power Button Options	✠ This area is used to Shut Down the computer, to Restart the computer, or to put the computer to Sleep. ✠ Right-click on the icon to see the available options.
Settings	✠ To open the **Settings** window, select this option. ✠ This area is used to change options for printers, the Taskbar, the Start Menu, plus other Windows features. ✠ A window will appear with icons to all the categories where changes can be made.
Name Options	✠ To Lock the computer, Sign out of the computer, or Switch Users, select this option. ✠ Right-click on the icon to see the available options.