With Windows 7, it is possible to search for documents or programs directly from the Start Menu.

1. Click the **Start Button** (see illustration at right).
2. In the **Search** box, input a **word** or **phrase**.
   - The Search box appears at the **bottom** of the **Start Menu** (see illustration below).
   - A list of items that match the **Search** will appear in the left frame of the **Start Menu**.

3. Click the item in the left frame that matches the **Search** results.
4. The item will open in the appropriate program.