

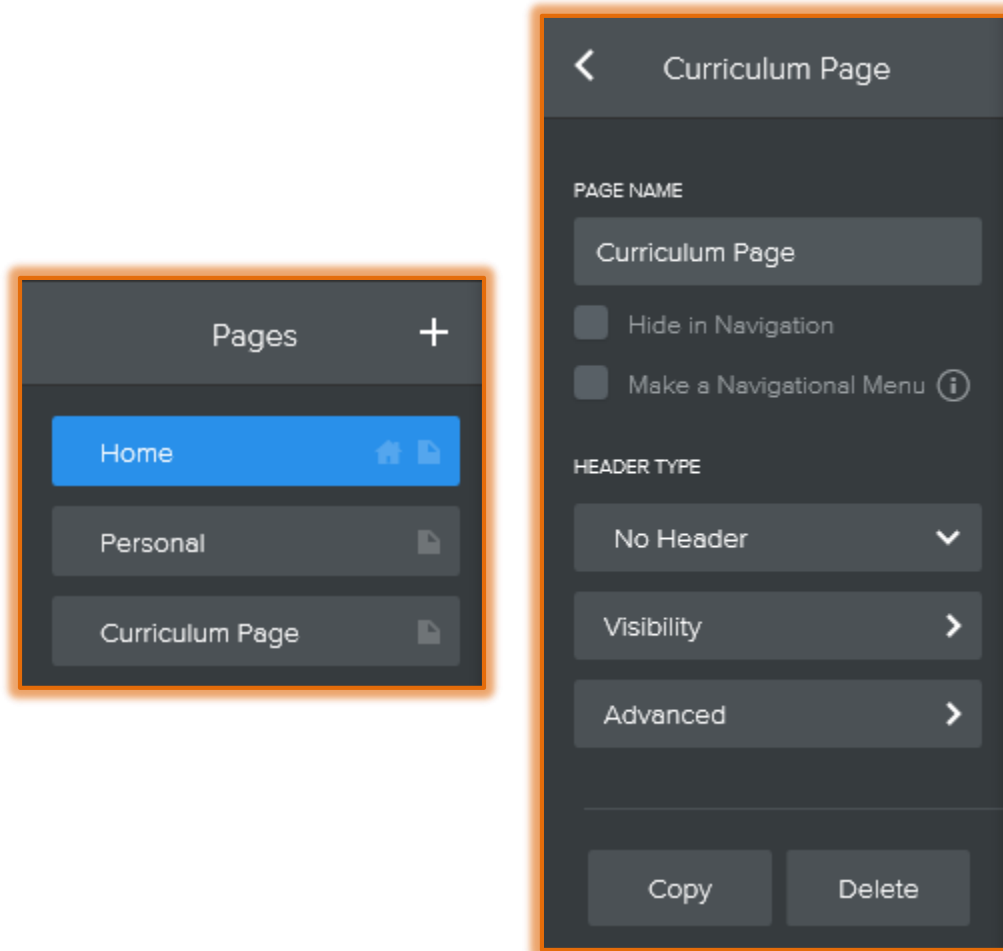
## COPY PAGE

In Weebly, a page can be copied and used as the basis for a new page.

- ✦ Click the **Pages Tab**.



- ✦ The **Pages** sidebar will display.
- ✦ Select the **Page** that is to be copied.
- ✦ Click the **Copy Page** button.



- ✦ A new page will appear at the bottom of the list of pages.
- ✦ Input a **Name** for the new page.
- ✦ Select a **Header Layout** for the new page, if desired.
- ✦ Select any of the other options for the page.
- ✦ Click the **Save** button.
- ✦ The new page will appear on the **Navigation Bar**.