In Weebly, a page can be copied and used as the basis for a new page.

1. Click the **Pages Tab**.

2. The **Pages** sidebar will display.
3. Select the **Page** that is to be copied.

4. Click the **Copy Page** button.

5. A new page will appear at the bottom of the list of pages.
6. Select the **New Page**.

7. Input a **Name** for the new page.
8. Select a **Header Layout** for the new page, if desired.
9. Select any of the other options for the page.
10. Click the **Back** right pointing arrow.
11. The new page will appear with the new name.
12. The page will appear on the **Navigation Bar**.