CREATE LINKS-HYPERLINKS TO NAVIGATION

The Navigation Bar or Menu is a set of links that are used to open pages on your site. It is also possible to create a page that will link to an external page or site.

1. Click the Pages tab.

2. The Pages sidebar will display.

3. Click the Add Page link. This is the plus sign to the right of the word Pages.

4. Click the External Page option.

5. A new Link page will be created.

6. Input a Name for the page into the Page Name box.

7. Input the Web Address for the page.
Select from one of the following options:

- **Open link in New Tab** – When this option is selected, a new tab will open to display the page.
- **Open link in Same Tab** – Select this option to display the Web site in the Link tab.

Click the **Done** button.

The Web site must be **Published** for the link to work.