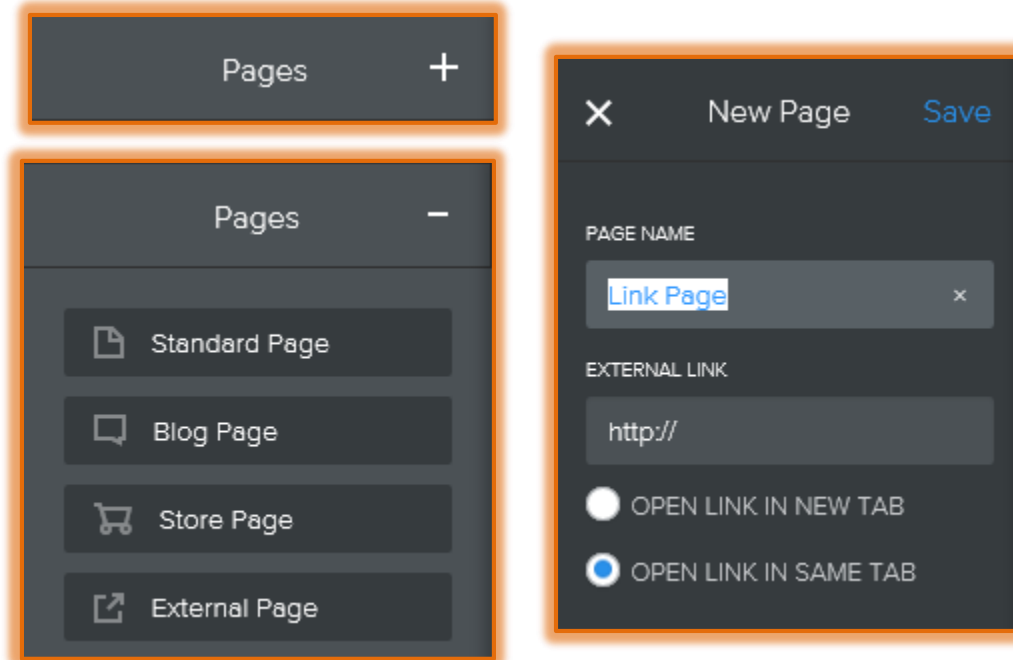


CREATE LINKS-HYPERLINKS TO NAVIGATION

The Navigation Bar or Menu is a set of links that are used to open pages on your site. It is also possible to create a page that will link to an external page or site.

- ✦ Click the **Pages** tab.
- ✦ The **Pages** sidebar will display.
- ✦ Click the **Add Page** link. This is the plus sign to the right of the word Pages.



- ✦ Click the **External Page** option.
- ✦ A new **Link** page will be created.
- ✦ Input a **Name** for the page into the **Page Name** box.
- ✦ Input the **Web Address** for the page.
- ✦ Select from one of the following options:
 - ☞ **Open link in New Tab** - When this option is selected, a new tab will open to display the page.
 - ☞ **Open link in Same Tab** - Select this option to display the Web site in the Link tab.
- ✦ Click the **Save** button.
- ✦ The Web site must be **Published** for the link to work.